**WORKPLACE AUDIT / INSPECTION REPORT**

**Chemical Storage Area**

**Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audited by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audit Item/ Practice**

**Check if item / Practice not in compliance**

**Housekeeping**

Are aisles marked? .22

Width of aisles maintained? .22

Are aisles in good condition? .22

Are work areas clean? .22

Is housekeeping maintained? .22

**Exits**

Are building exits adequate? .36/.37

Are exits properly marked? .36/.37

Any emergency power supply? .36/.37

Does lighting in hallways and exit signs conform to government standards? (20 foot and 5 foot candles respectively) .36/.37

Are exits blocked? .36/.37

**Fire Protection**

If you have a fire alarm system, is it tested bimonthly? .165

Are all fire extinguishers accessible, and their locations clearly designated? .157

Are all fire extinguishers inspected and recharged regularly, and noted on the inspection tag? 157

**LP Gas**

Is liquified petroleum gas stored, handled, and used in accordance with safe practices and standards?

Are no smoking signs posted on liquified petroleum gas tanks?

Are liquified petroleum storage tanks guarded to prevent damage from vehicles?

Are fuel gas cylinders and oxygen cylinders separated by distance, fire resistant barriers, etc., while in storage?

**Flammable and Combustible Materials**

Are all solvent wastes, and flammable liquids kept in fire-resistant, covered containers until they are removed from the worksite?

Is vacuuming used whenever possible rather than blowing or sweeping combustible dust?

Are firm separators placed between containers of combustibles or flammables, when stacked one upon another, to assure their support and stability?

Is there one clear aisle at least 3 feet wide? .106(d)(4)

Are all containers over 30 gallons stacked individually? .106(d)(4)

Are combustible scrap, debris, and waste materials (oily rags, etc.) stored in covered metal receptacles and removed from the worksite promptly?

Is proper storage practiced to minimize the risk of fire, including spontaneous combustion?

Are approved containers and tanks used for the storage and handling of flammable and combustible liquids?

Are all connections on drums and combustible liquid piping, vapor and liquid tight?

Are all flammable liquids kept in closed containers when not in use (e.g. parts cleaning tanks, pans, etc.)?

Are bulk drums of flammable liquids grounded and bonded to containers during dispensing? .107

Are safety cans used for dispensing flammable or combustible liquids at a point of use?

Are all spills of flammable or combustible liquids cleaned up promptly?

Are storage tanks adequately vented to prevent the development of excessive vacuum or pressure as a result of filling, emptying, or atmosphere temperature changes?

Are storage tanks equipped with emergency venting that will relieve excessive internal pressure caused by fire exposure?

Are "NO SMOKING" rules enforced in areas involving storage and use of hazardous materials?

**Hazardous Chemical Exposure**

Are all chemical containers marked with contents name and hazards? .1200(f)

**First Aid**

Do you have emergency eye wash and shower facilities within the immediate work area where employees are exposed to injurious corrosive materials? .151(c)

Repairs/corrections must be completed by (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Routed to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Repairs/corrections from above have been done.

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_